



Water Billing Policy

1. On the second Tuesday of the month of February, May, August, and November the meters will be read.
2. On the third Monday all meter bills will be mailed out during the month of February, May, August, and November.
3. Thirty (30) days after the bills have been mailed out the bill is due. This date can be found on the current bill.
4. On the day after the bills are due all penalties and interest shall begin to accrue on the unpaid balance.
5. If the bill remains unpaid thirty (30) days after the due date the tenant or property owner will be sent a notice of delinquency and informed that penalties and interest have been applied.
6. Sixty days after the due date of each billing cycle will be the cutoff date for any delinquent account.
7. Ten (10) business days prior to the sixty-day cutoff date a cutoff notice will be sent to the tenant, or property owner advising them that in the absence of payments of all charges, penalties, and interest that their service will be disconnected on said date.

All meters that are turned off shall then pay the current reconnect fee.